<u>**Advertisement for the Post of Principal**</u>

Memo No.DCB/05-25/4808 Dated 15/05/2025

In pursuance of the DHE, Assam Kahilipara, Guwahati-19 Letter No. Ecf. No. 612829/1 dated 28/04/2025, application in the prescribed format by DHE, Assam are invited through proper channel from eligible candidates along with complete bio-data and all supporting self-attested testimonials from H.S.L.C onwards for filling the **POST OF PRINCIPAL OF D.C.B.GIRLS' COLLEGE**, Jorhat, Assam.

A. Eligibility/Qualification:

1. A Master Degree with at least 55% marks or an equivalent grade in a point scale (where grading system is followed) from a recognized university.
2. A Ph.D. degree from recognized affiliated university.
3. Professor/ Associate Professor with a total service experience of at least 15 (fifteen) years of Teaching/Research in University/Colleges and other Institution of Higher Education.
4. A minimum score as stipulated in the Academic Performance Indicator (API) based on Performance Based Appraisal (PBAS) as set in the UGC regulation in Appendix III for direct recruitment of Principals in colleges.
5. A minimum of 10 Research publications in peer Reviewed or UGC listed journals.
6. A minimum of 110 Research score as per Appendix-II of Table 2 as per UGC Regulation 2018.
7. A relaxation of 5% marks may be provided at Master Degree levels for SC/ST/Differently-abled (Physically and visually- differently abled) candidates. The eligibility marks of 55% (or an equivalent grade in a point scale) and the relaxation of 5% to the categories mentioned above are permissible based on only the qualifying marks without including any grace marks.
Age: Upper age limit 55 years (as on 01.01.2025).
Term: The term of the Principal shall be 5 years as per Govt. Guidelines.
No TA/DA is admissible to the candidate for appearing in the Interview.
Incomplete application shall be rejected.

Application are to be submitted to the undersigned within 15 days from the date of publication of the advertisement along with a non-refundable Demand Draft or RTGS/NEFT mode of Rs.5000/-(Rupees Five thousand)only drawn in favour of **Principal & Secretary**, **D.C.B.GIRLS' COLLEGE, Jorhat** payable at **Punjab National Bank , Jail Road Branch (A/C No.- 1390010102861, IFSC Code-PUNB0139020).**

Date of Interview: Date of Interview will be displayed in the college website dcbgirlscollegejorhat.org and will be communicated to the eligible candidate in due time.

                                                              Sd/
                                                  Mrs. Pranita Barua
                                                  President, Governing Body
                                                  D.C.B.Girls' College
                                                  P.O.& Dist.-Jorhat, Assam
                                                    Pin-785001

APPLICATION FORM FOR THE POST OF PRINCIPAL (PROVINCIALISED COLLEGES) IN ASSAM

PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. Name in (Block Letters) :

2. Father's Name :

3. Mother's Name :

4. Department & Institution :

5. Current Designation & Grade Pay :

6. Date of last promotion :

7. Date and Place of Birth :

8. Sex :

9. Marital Status :

10. Nationality :

11. Indicate whether belongs to SC/ST/OBC :
    category
    (if yes, produce document)

12. Address for Correspondence (with Phone No.) :

13. Permanent Address (with Pin Code) :

14. Academic Qualifications (from HSLC to post :
    Graduate)

Examinations	Name of the Board/University	Year of Passing	Percentage of marks obtained	Division/Class/Grade	Subject

14. Research Degree(s)

Degrees	Title	Date of award	University
M.Phil.			
Ph.D./D.Phil			
D.Sc./D.litt.			

15. Participation in the corporate life of the Institution (Certificate from the Head of the Institution is to be produced)

16. Period of Teaching Experience (in years) :

    (Certificate is to be produced)

17. Research Experience (in years) :

    (Certificate is to be produced)

18. Details of Research Guidance :

    (Certificate is to be produced)

19. Administrative experience (in years) :

    (Certificate is to be produced)

20. Any other information that the applicant may like to mention :

Signature of the Candidate

(with Date)

PART-B: ACADEMIC PERFORMANCE INDICATORS

(Please see detailed instructions of this PBAS Proforma before filling out this section)

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

A) Research Paper Published in journal:

Sl. No.	Title with page nos.	Journal	ISSN / ISBN No.	Whether peer reviewed Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score

Full Papers in Conference Proceedings (Abstracts not to be included)

Sl. No.	Title with page nos.	Details of Conference Publication	No. of co-authors	Whether you are the main author	API Score

B) Research Publications (book):

Sl. No.	Title with page nos.	Book Title, editor & publisher	ISSN / ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score

Research Publications chapters in books, other than refereed journal articles:

Sl. No.	Title with page nos.	Type of Book & Authorship	Publisher & ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score

III(C) RESEARCH PROJECTS:

III(C) (i) Sponsored Projects carried out/ongoing:

Sl. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. in Lakh)	API Score

III(C) (ii) Consultancy Projects carried out/ongoing:

Sl. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. in Lakh)	Whether policy document / patent as outcome	API Score

III(C) (iii) Completed Projects: Quality Evaluation:

Sl. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. in Lakh)	Whether policy document / patent as outcome	API Score

III(C) (iv) Projects Outcome/Outputs: (Major policy documents of Govt. Bodies at Central and State level):

Sl. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. in Lakh)	Whether policy document / patent as outcome	API Score

III(D) RESEARCH GUIDANCE:

Sl. No.	Number of Enrolled	Thesis Submitted	Degree Awarded	API Score
III(D) (i) M.Phil.				
III(D) (ii) Ph.D.				

III (E) & III(E) (i) Refresher Courses, Training Courses, Teaching-learning-evaluation Technology Programmes, Soft Skill Development Programmes, Faculty Development Programmes:

Sl. No.	Programme	Duration	Organised by	API Score

III(E) (ii) Presentation of Papers in Conferences/Seminars/Workshops etc:

Sl. No.	Title of Paper presented	Title of Conference / Seminar	Organised by	Whether international / national / regional / state level / local University / College level	API Score

Participation in Conference / Seminar / Workshop etc:

(International 7 / each, National 6 / each, Regional / State 5 / each, Local 3 / each)

Sl. No.	Title of Conference/Seminar	Organised by	Whether international / national / regional / state level / local University / College level	API Score

III(E) (iii) Invited Lectures of presentations or Conferences/Symposia:

Sl. No.	Title of Lecture/Academic Session	Title of Conference/Seminar	Organised by	Whether international / national	API Score

TOTAL SCORE =

Signature of the Candidate

(Full Name)

(Name of the Institution where working)

(Date)