

Tender Notice

**Tender Document for Supply, Installation in Language Lab. at
DCB GIRLS' COLLEGE JORHAT**

TENDER NOTICE NO : DCB/Tender/RUSA/Language Lab/2018-19/01

Dated : 09/04/2018

LAST DATE & TIME FOR SUBMISSION OF TENDER: **16/08/2018 Up to 2:00 PM**

TENDER OPENING DATE : 17/08/2018

SCOPE OF WORK : Supply, Install in Language Lab

PLACE OF OPENING BID : DCB Girls' College, Jorhat, Assam

ADDRESS OF COMMUNICATION : The Principal DCB Girls' College, Jorhat

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Principal, DCB Girls' College. Jorhat

Specification

Sl No	Name of the Item	Specification	Quantity	Remarks
1.	Desktop Table & Chair for students	Revolving Chairs with hand support ,spring based back	30	Complete Delivery and Installation
2.	Chair for Teachers	Revolving Chairs with neck and hand support ,spring based back	3	
3.	DICE Table	5'X2' with internal compartment	1	
4.	A.C	1.5 Ton with 4KVA voltage stabilizer	2 set	
5	Door-Mate	Large size	2	
6	Window Blind	5'X4'	6	
7.	Audiotrak Podium		1	
8	Electronic Display	55' Commercial Full HD Display	1	

INSTRUCTIONS TO BIDDERS

1. Maximum Project duration from the date of issue of work order must be within 1 month
2. The Bids must reach the undersigned on or before the due date, i.e. Bids received after the due date and time is liable to be rejected.
3. Bids submitted by FAX/EMAILS will not be considered at all. Such tenders will be rejected without any notice to the bidder.
4. The College will preferably deal only with Companies/Firms who have their service centre/support infrastructure located in Assam.
5. The quotations shall include all specifications as detailed in the tender. Silence in any of the specifications will be interpreted as non-conformity with purchaser's requirement. Tender enquiry may make this point clear to avoid further correspondence seeking clarification.
6. The rates quoted should indicate clearly all applicable taxes and should be in INR.
7. If required, bidders will be invited to give a presentation in DCB Girls'College on the proposed item. However, concerned vendor will have to bear his/her own cost of travel to ATI.
8. The tender is liable to be ignored if complete information is not given therein or if the particulars and date (if any) asked for in the terms and conditions are not mentioned.
9. All the pages of the bid should be signed along with company's seal.
10. The College authority reserves the right to reject any or whole quotations without assigning any reasons thereof and does not bind itself to accept the lowest quotations whatsoever.
11. That in case of any disputes between concerned parties under the contract dispute shall be settled through amicable resolutions and if not then only court of **Jorhat** will have exclusive jurisdiction to try and entertain suits between the parties under the Contract.

TERMS AND CONDITIONS

1. Rates should be valid for a period of 45 days from the date of the opening of the price bid and that the College may give orders or repeated orders during this period.
2. The College Authority reserves the right to only procure some items at a time.
3. The terms and conditions of the tender are binding on both the parties

DETAILS OF BIDDER

Sl. No.	Required Details	
1	Name of the Bidder	
2	Address of the Bidder	
3	Contact No.	
4	Fax No.	
5	Mobile No.	
6	Email	
7	Name of Authorized Signatory	
8	GST Reg.No.	
9	Income Tax No. /PAN/ GIR No.	
10	Year of Establishment	
11	Name and address of Banker	

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Signature of the Tenderer

With stamp and date