

THE
ANNUAL QUALITY
ASSURANCE REPORT
(IQAR)

OF
THE IQAC OF
DEVICHARAN

BARUA GIRLS' COLLEGE

2011 JUNE- 2012 MAY

NAME OF THE INSTITUTION: DEVICHARAN BARUA GIRLS' COLLEGE

YEAR-2011 JUNE- 2012 MAY

PART—A

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and outcome achieved by the end of the year.

1. Certificate courses are to be continued as per previous schedule.
2. Formation of the new IQAC Executive Body.
3. It was decided to organise the first Annual Session of Jorhat District Political Science Association in the college.
4. IQAC planned to conduct Computer Training programme for the Non Teaching Staff regularly.
5. It was decided to organise the Annual General meeting of Assam Science Society in collaboration with the Science Forum of the college.
6. It was decided to observe the National Science Day in collaboration with the Assam Science Society, Jorhat Branch.
7. It was decided to extend teaching programme to popularise Science and English in Secondary level schools in the neighbourhood areas.
8. To organize awareness programme on AIDS.
9. To set up an Eco Club in the college

PART – B:

1. Activities Reflecting the Goals and Objectives of the Institution:

- a) Regular publications of the Journals/Newsletters by the Departments.
- b) Purchase of books in the central as well as in the departmental libraries.
- c) Departmental Wall Magazines prepared by the students of the Department of Assamese, Education, English and Economics were inaugurated.
- d) Science Forum, Department of English, Zoology and Women Study Cell initiated extension programmes.
- e) Students' feedback on teachers and self appraisal of teachers were obtained at regular interval.
- f) Computer Application training was offered to Non teaching staff of the college.
- g) Guardian meetings were held on an annual basis.

2. New Academic Programme Initiated (UG):

- a) Advance Course in Fashion Designing introduced for Degree 3rd year students.

3. Innovation in Curricular Design and Transaction:

Being an affiliated college, the academic curriculum is designed by the university. But the college has initiated supportive programmes such as field trips, departmental

seminars Quiz, students as tutor programme etc ,which can help the students in their curriculum. In addition to this the college has designed curricula for the certificate courses.

4. Inter – disciplinary programme started:

Certificate courses are made inter disciplinary to include students from both Arts and Science streams.

5. Examination Reforms Implemented:

Regular class test and Unit tests were conducted to familiarise the students with the present examination pattern.

6. Candidates qualified NET/SLET/GATE etc.:

Nil

7. Total number of Seminar /Workshops Conducted:

- a) One national seminar on Solid Waste Management was organized.
- b) One state level workshop on “Semester System : Some Remedial Measures” was conducted.

8. Research Project:

- A) On going
 - M.R.P. – 6
 - Ph.D – 5
- B) Completed
 - Ph.D. – 4

9. Patent Generated, if any:

Nil

10. New Collaboration Received from Various Agencies:

Nil

11. Research Grants received from Various Agencies:

Nil

12. Details of research Scholars:

a) Ph.D. thesis submitted

- i)Daya Singh Tomnr
- ii)Momi Dutta
- iii) Deepa Hazarika
- iv) Uttara Phukan

b) Ongoing Ph.D. programme

- i) Lokesh Boro
- ii) Dipali Bora
- iii) Mitali Brahma
- iv) Jyotsna Hazarika
- v) Ratna Gogoi
- vi) Dorothy G. Momin
- vii) Monjula Bora
- Viii) Jona Dutta Choudhury
- ix) Moloya Bhuyan

c) Ph. D awarded

Pradeep Sarkar

d) Ongoing M.R.P.

i) Ms Rupjyoti Stafford

ii) Dr Jinamoni Dowerah

iii) Mr Krishna Gogoi

iv) Dr Aniruddha Gogoi.

13. Citation Index of faculty member and impact factor:

Nil

14. Honour/ Awards to the faculty

Nil

15. Internal resources Generated:

From following sources:

i) Sale of Prospectus

ii) Xerox

iii) Certificate Course fees

iv) Tuition fees

v) Conduction of public examinations (CEE, TET, SSC etc.)

16. Details of Departments Getting SAP CONSIST/DST, FIST:

Nil

17. Community Services:

- a) The Women Studies Cell observed the children's day on 14th Nov 2011 at *Prerona Prtaibandhi Sishu Bikash Kendra* at Jorhat.
- b) The Women's Study Cell Celebrated International Women's Day on 10.03.2012 at *Halwa Maji Gayan Gaon* in association with *Cinamara Jatiya Bidyalaya*.
- c) The IQAC of the College organised a popular talk on 10.02. 2012 on "Population and Sustainable Development" by inviting Dr. Uday Sankar Saikia from University of Flinders Australia.
- d) Department of Zoology organised an awareness programme on AIDS on 19.03.2012 in *Gitarthi High School* of Jorhat
- e) The Science forum of the college held the Annual General Meeting of Assam Science Society on 13th August 2012 in the college.
- f) Science forum of the college organised a popular talk on "Increasing Drainage Problem of Jorhat".
- g) The Science forum observed World Cancer Day on 4.2.2012 and a lecture on Breast Cancer was delivered by Dr. S.J. Das of ICMR institution, Jorhat.
- h) The Science forum of the College observed National Science Day in collaboration with Assam Science Society, Jorhat branch in *Suvarna Prabha High School*, Na-Ali Dhekiajuli.
- i) Special classes on Science for class X students of *Cinnamora Jatiya Bidyalaya* were conducted by the members of the Science Forum from 07.05.2012 to 11.05.2012 as per invitation of the authority of the institution.

- j) The Science Forum of the college was invited by *Kalyani Balya Bhawan* to organise a Workshop on Science & Mathematics from 06.06.2012 to 11.06.2012.
- k) The Eco Club of the College organised a Blood Donation Awareness Programme on 03.03.2012 under the auspices of Dr. Tirtha Chaliha, H.O.D. Department of Pathology, Jorhat Medical College.
- l) The Eco Club of the college observed World Forest Day on 21.03.2012. On this occasion a programme on plantation of tree saplings was organised in the College campus and in the neighbourhood areas.
- m) The Eco Club of the college observed World Water Day on 22.03.2012. The Day was observed by distributing some leaflets on water conservation in the neighbouring areas.
- n) The Department of Political Science organised the first Annual Session of Jorhat District Political Science Association.
- o) The Political Science department of the College observed National Voters Day on 25.01.2012 by organising an Essay competition amongst the students and the best essay was sent to Dibrugarh University.

18. Teachers and Office Staff Newly Appointed:

No regular teachers or office staff was appointed

19. Teaching and Non-Teaching staff Ratio:

Teaching = 65

Non-teaching = 21

Ratio = 3: 1

20. Improvements of the library Services

Wi-Fi System was introduced and internet facility upgraded. New books and journals were purchased.

21. New books and journals

New books purchased – 51 nos.

Journals purchased – 2 nos.

22. Courses in which Student Assessment of Teacher is Introduced and the Action taken on Students Feedback:

Assessment of teacher is done regularly through distribution of questionnaires to students for their feedback on the teaching programme. Appropriate follow-up action is taken for increasing the teaching skill of deficient teachers.

Action: Teachers are assessed on the basis of grading system. Teachers securing minimum grades are asked to improve. Suggestions on improvement are provided by the Principal of the College.

23. Unit cost of Education:

₹ 23,640 per student a year in 2011-2012

24. Computerization of admission and the process of admission and examination results, issue of certificate:

Computerization is done through Office Automation Software.

25. Increase in infrastructural facilities:

New computer department along with new computer laboratory has been established.

26. Technology up-gradation:

All the departments have been provided computers with internet facilities. The girls' hostel has been equipped with internet facilities and Wi-Fi system has been introduced in the College Library.

27. Computer and Internet access and training to teachers and students:

Library and the girls' hostel have been well equipped with internet facilities. Teaching departments have been provided with internet facilities too.

28. Financial aid to Students:

77 students received financial aid from the college fund. This fund is provided to the economically backward students of the college.

29. Activities and support from the Alumni Association:

The alumni association sponsors scholarship to some of the selected meritorious students. Cooperation from the association is received in all the developmental matters of the college.

30. Activities and support from the Parent-Teacher Association:

Guardians meetings are held in every academic session where healthy interaction among guardians, students and teachers take place.

31. Health services:

Health awareness programmes were organised and blood donation camp and physical fitness camp were organised amongst the students. The college has signed an MOU with Sanjivani Hospital, Jorhat to provide medical aid at subsidised rate to the students, teaching and non teaching staff of the college.

32. Performances in sports activities:

Annual sports week among the students was held and the best sports students were selected to participate in the inter college competition.

33. Incentives to outstanding sports person:

- a) Priority is given in admission
- b) Attendance percentage is relaxed
- c) Financial assistance is provided to enable them to participate in the inter College Meet.

34. Students achievements and awards:

Meritorious students were awarded with special award for their achievements in Final Examinations.

The college team was awarded the Best Singer Team in Dibrugarh University Youth festival.

35. Activities of the Guidance and Career Counselling Cell:

1. Local Employment Drive

Local employment drive was organised on 28th October, 2011. The purpose of the drive was to provide local employment opportunities to our students.

- 2. A 12 day workshop on "Employable Skill Development" was organised from 2nd April' 2012 with the help of Opera Associates, Jorhat. 50 students from science stream and 50 students from arts stream participated in the program.

3. IT Aptitude Test was conducted on 15th February, 2012 among degree students by NIIT, Jorhat Centre.
4. Campus Interview for the post of technical assistant, BPO and receptionist was organised on 12th May, 2012. Participating companies were---Wipro, NIIT, Genpact. It was an open campus and candidates from other colleges and institutions also participated.

Counselling

1. Career Counselling Team of the college attended the Career Counselling Workshop organised by Jorhat College in July.
2. Dr Susmita Priyadarshini gave counselling to the students of Cinnamara Jatiya Bidyalaya.
3. Dr Susmita Priyadarshini on behalf of Career Counselling and Placement Cell has been providing regular counselling to the inmates Bee Zee Girls Hostel since March, 2012.

36. Placement Service provided to students:

Placement services are provided to the students regularly by the Career Counselling and Placement Cell.

37. Development Programme for Non Teaching Staff:

Computer training was given to the Non Teaching Staff in the month of May'2012.

38. Healthy Practises of the Institution:

- a) Regular Unit Test and Sessional exams are conducted.
- b) Students Feedback on the teaching programme are collected and follow up action are taken accordingly.
- c) Students securing First class are rewarded by the concerned departments on annual basis.

39. Linkage Developed with National/ International, Academic/Research bodies:

Nil

40. Any other relevant information the institution wishes to held:

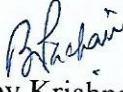
- a) The college was reaccredited and awarded with "A" grade by NAAC.
- b) Regular Book Fairs are organised.
- c) Regular educational tours are conducted.
- d) The Women study Cell of the college donated wheel chairs to the physically challenged children of Prerona Sishu Bikash Kendra, Jorhat.


PART –C:

Details of the plan of the Institution for the next year:

- a) Extension programmes to stimulate health, economic and socio-legal consciousness in an adopted backward tribal village to be carried out.
- b) To organised national seminar through sponsorship of ICHR, NAAC, and UGC etc.
- c) Training programmes for physical fitness and moral values are to be arranged.
- d) To provide remedial and special mentoring for weaker students.
- e) House wise division of the students for better guidance and counselling.
- f) To provide campus interview for the students.

- g) Programmes on personality development of the students are to be organised.
- h) Educational tours for the students to acquaint with the new development and changes in the country to be concluded.
- i) To publish a multidisciplinary international research journal with ISSN.
- j) To involve the students in community development programmes of the college.


(Dr. Bijoy Krishna Pachai)
Co-ordinator IQAC
CO-ORDINATOR
D. C. B. GIRLS' COLLEGE
JORHAT-1


(Dr. Jinamoni Bhuyan)
Principal

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